

## GUIDELINES FOR DIRECT INSTRUCTIONAL MINUTES

Per the Policy on Academic Credit in Wittenberg's Faculty Manual (2022-2023, Rev FEB23, p. 116) and federal definitions, a "credit hour" requires one hour (or minimum of 50 minutes) of direct faculty instruction and a minimum of two hours of out-of-class student work for approximately fifteen weeks in a semester (fall and spring). In other words, each credit hour requires 750 minutes of direct instruction. A listing of different types of direct instruction are illustrative of examples in the Policy of Academic Credit. The list provides examples but does not limit faculty members from developing others.

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In the Wittenberg course syllabus template, there is a section called "Statement on the Expectation of Work." In this section faculty members are expected to include a statement